

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

FACILITIES COMMITTEE MEETING September 27, 2012 6:00 p.m.

Present: Jim Douglas, Jeff Grunwald, Joan Fritzler, Mike Moore and Melissa Thompson

Excused: John Quast

The Facilities Committee Meeting convened at 6:03 p.m.

DISCUSSION

Review Board Goal Indicators – The committee members reviewed the indicators for Board Goal #6: Operations and discussed progress and current areas of focus to achieve indicators for this goal.

Review Capital Improvement Plan and Budget – A spreadsheet detailing current and projected Capital Improvement needs and associated costs for the next three years was discussed. Mike Moore will follow up with an HVAC engineer based on questions raised and board members will be hosted for a tour of the buildings and grounds over the next couple of weeks. Joan Fritzler will compile an accounting of repairs and service needed for our HVAC systems over the past five years.

ADJOURNMENT

The Facilities Committee meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk